

Town of Encampment  
Regular Meeting  
December 11, 2014  
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday December 11, 2014 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Cindy Hamilton, Kimberly Loftice, Mary Martin and Steve Reichert. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Ben Tieszen and Brandon Jones, Maintenance/Operators. Also present were Ken Schwerdt PMPC and Erik Gantt of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

#### **AGENDA**

Hamilton moved to approve the agenda with the additions, Loftice seconded and the motion was passed.

#### **MINUTES**

Hamilton moved to approve the minutes of the November 13, 2014 regular meeting as corrected, Reichert seconded and the motion was passed.

#### **FINANCIAL STATEMENT/MONTHLY BILLS**

Loftice moved to approve the November 2014 Financial Statement and pay the monthly bills in the amount of \$45,744.96, including the November 2014 payroll and contracted liabilities in the amount of \$18,888.21, Hamilton seconded and the motion was passed with Martin abstaining.

#### **UNFINISHED BUSINESS**

Consensus Funding Project Update- PMPC- Ken Schwerdt: Mr. Schwerdt reported that he was in Cheyenne for the State Land and Investment Board meeting and that the Consensus Funding applications and staff recommendations were approved without any further discussion. Once paperwork is received we can move forward with the plans for the project. The next step will be to draw up a scope of work. Mayor Salisbury stated that he would like to see some of the work done in house if possible. The council thanked Mr. Schwerdt for attending the meeting.

Christmas Lighting Contest- Judging December 21<sup>st</sup>/ Town Light Removal: Clerk/Treasurer Harvey reported that the judging of the Town lighting contest would be at dark on December 21<sup>st</sup>. Harvey also reported that Carbon Power and Light had responded to the request for a cost estimate for the Town to display the Christmas Lights through Winter Carnival. In fairness to other entities Carbon Power & Light would like to invoice the Town of Encampment for the estimated cost of \$10.00 for the additional time. Martin moved to approve the additional expense, Loftice seconded and the motion was passed with Hamilton abstaining.

Wyoming Office of Homeland Security- LETPA Grant \$4,131.61: Chief Wachsmuth reported that he needed a new taser, but that it was not covered under the grant. The current taser is outdated and is not upgradeable. Discussion ensued about the conditions and rules of the grant itself. With only one police officer a viable use of the funding within the scope of the grant is tough, as is meeting the rules for compliance. The council reached the consensus to decline the grant. A letter explaining the reasons will be sent to the Office of Homeland Security with the hopes that we will remain eligible for future funding.

Title 9.08 Alcoholic Beverages- Amendment Update: Clerk/Treasurer Harvey reported that there were a few typos corrected and that the contents of the draft were still under review. The second reading of the ordinance should be ready for the January meeting.

### **COMMITTEE REPORTS**

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth stated that it was quiet and that everything was going well.

Department of Public Works: A written report was submitted. Maintenance/Operator Tieszen reported that they were about 70% done with the bathroom they are building for the greenhouse. Maintenance/Operator Jones reported that the Operator Basics class was good.

Recreation Department- Mary Martin: Councilperson Martin reported that the New Years Eve movie night feature will be "Sherman & Mr. Peabody". The movie will begin at 7:00 p.m. and that it will be a great time for families to come out and share in the event.

Mayor Salisbury presented Councilperson Martin a plaque and thanked her for hanging in there through some tough times during her 16 years of service to the Town of Encampment. Martin stated that she has worked with some amazing council members and on projects such as the water plant upgrade, playground equipment, the opera house and the town hall building. She challenged the next council to do as much or more. Mayor Salisbury asked Martin if she would consider continuing on as the Recreation Director for the Town of Encampment since she has done such a good job with the position. Martin stated that she would not be interested at this time. The council thanked her again for her service.

Carbon County Council of Governments: Councilperson Hamilton reported that there was an interesting presentation about concerning waste to fuel at the last CCCOG meeting. Technology was as such that a facility could be brought in as containers that would convert Carbon Counties solid waste to fuel. It could provide a viable alternative to the landfill closure issue if Carbon County had enough waste to make it viable. More about the technology may be discussed by CCCOG at a later date.

### **ADDITIONS TO THE AGENDA**

Reissue Check #9051: Clerk/Treasurer Harvey reported the Encampment/Riverside Library reported misplacing their \$250.00 check for their service contract. Martin moved to authorize the check to be reissued, Hamilton seconded and the motion was passed.

### **NEW BUSINESS**

Winter Carnival Button Contest- \$100.00 for prizes: Clerk/Treasurer Harvey reported that the prize money would be needed for the contest for the artwork for the Winter Carnival buttons being held with the school kids. Hamilton move to approve the \$100.00 in prize money, Lofice seconded and the motion was passed.

SCWEMS Resolution #2014-09 Pediatric Stretcher Restraints- Ratify Decision to sign:

Councilperson Hamilton stated that her initial concern with the resolution was the assumption that the council would sign whatever was put before them. What she would like to see is more representation from the board, but she did not want Encampment to be the only entity holding

out. Hamilton moved to ratify the signing of Resolution #2014-09 in support of Pediatric Stretcher Restraints, Loftice seconded and the motion was passed.

SCWEMS- Resolution #2014-10 AED's- Mission Lifeline: Councilperson Hamilton stated that there was more information with this request. Her understanding was that the AED's were being provided at no charge. Hamilton moved to approve Resolution #2014-10 for the Mission Lifeline AED's, Martin seconded and the motion was passed.

Wyoming Association of Rural Water Systems (WARWS) Membership Renewal \$425.00: Clerk/Treasurer Harvey reported that the membership includes discounts on training, rural site visits and representation of communities with other agencies. Martin moved to approve the renewal of their membership at \$425.00, Reichert seconded and the motion was passed.

Fire Department Party- December 19<sup>th</sup> Donation of use of the Opera House Kitchen: Clerk/Treasurer and Fire Department Secretary Harvey stated that because organizations were made to pay for their use of the kitchen she thought she should ask if the Fire Department could use it at no cost. Mayor Salisbury stated that the Fire Department was a division of the Town and the council agreed that there would be no need for them to pay.

Local Government Liability Pool- Ballot: Clerk/Treasurer Harvey stated that she would like to recommend a vote for Donna Geho for the Special District Position. Ms. Geho is the Clerk/Treasurer for the Town of Glenrock and has served on many boards and has a lot of experience. Hamilton moved to cast the vote as recommended, Loftice seconded and the motion was passed.

Union Telephone- Payment of Late Bills: Clerk/Treasurer Harvey asked for permission to pay the late phone bills when they arrive stating that she is working with Union Telephone trying to get billing issues resolved and to perhaps change the billing cycle. Hamilton stated she has a new contact for Union Wireless that she has been working with if the clerk was interested in the information. Hamilton moved to approve payment of the bills when they arrive, Loftice seconded and the motion was passed.

Committee/Volunteer Hometown Certificated/ Employee Additional Compensation: Clerk/Treasurer Harvey stated that there were funds allocated in the budget to address additional compensation if the council chose to. Martin moved to award committee representatives Hometown Certificates in the amount of \$50.00; a \$25.00 Hometown Certificate for a Volunteer Fire and a Volunteer E.M.S representative to be distributed by a drawing at their annual party, \$75.00 for the municipal judge and \$350.00 for the employees as additional compensation through payroll, Hamilton seconded and the motion was passed with Reichert abstaining.

Christmas Eve and New Years Eve schedule: Hamilton moved to close the office at noon both Christmas Eve and New Years Eve, Loftice seconded and the motion was passed. Comp time will be used by employees if necessary.

New Employee addition to BCBS Health Insurance- Effective January 01, 2015: Clerk/Treasurer Harvey reported that new employee Brandon Jones is now eligible for health insurance.

Hamilton moved to make the addition to the WAM-JPIC/BCBS health insurance plan, Loftice seconded and the motion was passed.

Annual Dog Clinic- January 17<sup>th</sup> 9:00 a.m. to Noon- Town Hall Foyer: Clerk/Treasurer Harvey reported that Dr. McFarland's office would be able to do the dog clinic on Saturday January 17<sup>th</sup>. Registrations will be sold by both Encampment and Riverside at the event. Loftice moved to approve the advertisement for the event, Reichert seconded and the motion was passed.

**CORRESPONDENCE**

**Platte Valley Arts Council-Membership Information**

**WY. State Preservation Office- Wyoming at 125 Years**

**CCEDC Newsletter & Minutes via email**

**Saratoga Platte Valley Chamber of Commerce 2015 event schedule via email**

**UPRSWDD Minutes and Agenda via email**

**Beck Consulting- Carbon County Hazard Mitigation Plan Update**

**Next Regular Council Meeting January 08, 2014 at 7:00 p.m.**

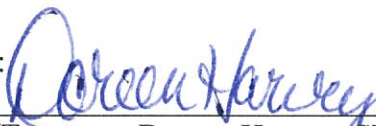
**Next Planning Commission Meeting January 07, 2014 at 7:00 p.m. if there is business to transact.**

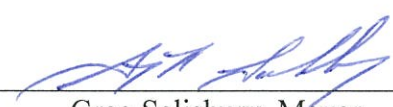
With no further business, Martin moved to adjourn at 7:24 p.m., Hamilton seconded and the motion was passed.

Doreen Harvey, CMC  
Clerk/Treasurer

Approved: January 08, 2015

Attest:

  
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Clerk/Treasurer, Doreen Harvey, CMC

  
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Greg Salisbury, Mayor