

Town of Encampment
Regular Meeting
November 10, 2016
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday November 10, 2016 at 7:00 p.m. with councilperson Cindy Hamilton presiding by consensus. Council members present were Kimberly Loftice, Steve Reichert and Gary Stull. Town personnel present were Doreen Harvey, Clerk/Treasurer; Grayling Wachsmuth, Police Chief and Katrina Nuhn, Maintenance/Operator. Also present was Ros Herring of the Planning Commission. Public Guests were Christy Smith, Director, Grand Encampment Museum and Josh Craig, Zeb Munson and Wyatt Craig of Mother Mountain Anglers. Audience members were Craig Kopasz and Karl Smith from Engineering Associates, Alyson Sneddon, Owner, the Red Wagon, LLC; and Fred Broschart of the Saratoga Sun.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Loftice moved to approve the agenda with the addition, Stull seconded and the motion was passed.

MINUTES

Stull moved to approve the minutes of the October 13, 2016 regular meeting as presented, Reichert seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Loftice moved to approve the October 2016 financial statement, ratify the payment of a late bill to Forster Landscape & Construction in the amount of \$645.00 and to approve the current monthly bills in the amount of \$51,295.47, including an additional bill to Quill in the amount of \$50.34 and the October 2016 payroll and contracted liabilities in the amount of \$19,897.46, Reichert seconded and the motion was passed.

PUBLIC GUESTS

Grand Encampment Museum, Christy Smith, Director: Mrs. Smith was present to ask the council if they would like to participate in a full page ad in the Explore Carbon County magazine. The Total cost of the one page ad will be about \$890.00. She reported that she is asking the towns of Encampment and Riverside to each contribute \$245.00 with the museum covering the rest of the cost. The publication comes out each spring/summer and reaches approximately 25,000 readers. The proposed ad will promote each town, their events and businesses. Logos can be included and the town will be allowed to proof the advertisement. Distribution of the magazine will be by mail mostly to the eastern states, placement at points along the I-80 corridor and other direct distribution sites. The council agreed it was good exposure. Stull moved to approve \$245.00 toward the cost of the advertisement, Reichert seconded and the motion was passed.

In other matters Mrs. Smith informed the council that the chamber will be holding a "Shop Small" promotion offering participating customers the opportunity to be entered into a drawing to win \$300.00 of "Chamber Cash" which can be used at area businesses for the purchase of whatever the winner chooses. Entrants must shop on November 26th, December 3rd or December 10th and turn their dated receipts in at either the Grand Encampment Museum or the Saratoga Platte Valley Chamber of Commerce. Councilperson Hamilton stated that she thought it was a great idea allowing the winner to use the money for groceries or whatever they choose. Mrs. Smith also noted that local businesses will be having sales and promoting the event as well. The council thanked her for taking the time to attend.

Mother Mountain Anglers- Josh Craig, President: Josh Craig introduced himself as President of Mother Mountain Anglers, Zeb Munson as Vice President and Wyatt as Craig as Treasurer. Mr. Craig gave a brief history of Mother Mountain Anglers. He stated that they are officially a non-profit organization and that their mission statement is "The preservation of nature and community through the shared love of fishing". He informed the council that most of the group grew up here and are interested in being a volunteer force in the community. Many of them have kids and want to see future opportunities for them. He noted that Mother Mountain Anglers has worked with the Town of Riverside on a park improvement project which included 9 holes of Frisbee Golf. They expressed their interest in establishing another 9 holes in Encampment where there is a larger area to work with. That would provide an 18 hole course between the two communities. The use of the courses will be free to the public and will be another attraction to bring people into the community. The baskets for the course are maintenance free and are not invasive. They are marked with bright colors and can be capped if they need to be for mowing. Craig stated that Mother Mountain Anglers would donate all of the labor for the project if the Town of Encampment would consider writing the cost of the materials into their rec board grant at an estimated cost of \$4,000.00. If the Town is interested in the project, they will work with us to provide information for the grant and work with the town and the museum to help decide the best placement of the baskets.

Mr. Craig also reported that Mother Mountain Anglers has other projects in the works. Before the fishing derby a clinic will be held for the kids regarding ice fishing. They will be working with Hack's Tackle and the Fish Hatchery on the event. Mother Mountain Anglers will also be awarding a \$500.00 scholarship.

The council expressed their approval of the idea. Lofice moved to approve the clerk writing a rec board grant application to the CCSD#2 Rec Board for the cost of the supplies, Stull seconded and the motion was passed. The council thanked the group for their efforts.

UNFINISHED BUSINESS

2015 Hydrant & Valve Project: No update.

COMMITTEE REPORTS

Police Department- Grayling Wachsmuth, Chief: A written report was submitted. Chief Wachsmuth reported that his tires had come in a little higher than anticipated, and that everything else has been going well.

Planning Commission- Ros Herring, Secretary: Mrs. Herring reported that there were three pieces put before the Planning Commission at their meeting. An updated drawing, the application for the new town park project and the building permit for the Conditional Use Permit that the council had approved at their last meeting. The Planning Commission approved all items.

On other Planning Commission matters, Clerk/Treasurer Harvey noted that she had been approached by a member of the Sagebrush Senior Center Thrift Store earlier that day asking if they could place a book exchange box mounted on a 4X4 post at the thrift store which is on town property, and asking if a permit would be required. A picture of the box was shown to the council. The Council and the Planning Commission members that were present agreed that they could place the box on the property and that a permit would not be required because there would not be any cement poured and the box is temporary enough in nature.

Department of Public Works- Katrina Nuhn, Maintenance/Operator: A written report was submitted. Maintenance/Operator Nuhn reported that Valley Oil still had not picked up their fuel tanks. Council member Hamilton noted that she would talk with Steve from Valley Oil as she sees him on a regular basis. She asked if

the internet was up and working at the water plant. Nuhn reported that it was and thanked Councilperson Hamilton for her help.

NEW BUSINESS

The Red Wagon, LLC- Lease Renewal: Ms. Sneddon thanked the council for painting the building and for the investment in the new park area. She stated that she is interested in renewing the lease for another year. The council thanked her for doing a good job and congratulated her on the expansion of her business. Loftice moved to renew the lease for the Red Wagon, LLC at the current terms, Stull seconded and the motion was passed.

Winter Carnival Button Contest- Prize Money and Purchase of Buttons: Clerk/Treasurer Harvey reported that the prize money for the event would be \$150.00 and the cost of the buttons approximately \$60.00. Loftice moved to approve the expense, Stull seconded and the motion was passed.

CWSRF#117 & DWSRF#109 State Revolving Loan Debt Service- \$150,000.00: Clerk/Treasurer Harvey reported that she had received Specific Purpose tax proceeds in the amount of \$150,000.00 for the payment on the loans. Reichert moved to approve payment of \$150,000.00 to the Office of State Lands and Investments for debt service, Loftice seconded and the motion was passed.

Replacement Street Signs- \$697.67: Maintenance/Operator Nuhn reported that two of the signs were replacements and the others are new signs for newly developed areas. Stull moved to approve the purchase of the signs, Loftice seconded and the motion was passed.

1st Reading of Ordinance 2016-01 / Set Public Hearing: Clerk/Treasurer Harvey reported that the ordinance was drafted to address a gap in the current ordinances. The ordinance will prohibit residing in a home where the services have been disconnected or are in disrepair after a 14 day notice. Councilperson Stull confirmed that the 14 day period began the day the notice was served. Reichert moved to approve the 1st Reading of ordinance 2016-01, Loftice seconded and the motion was passed. Reichert moved to set the Public Hearing for the Ordinance during the December 8, 2016 regular council meeting, Loftice seconded and the motion was passed.

Service Contract Sagebrush Senior Center \$1,250.00 / Encampment Community Choir \$250.00: Stull moved to approve the Organizational Service Contracts for the Sagebrush Senior Center in the amount of \$1,250.00 and the Encampment Community Choir in the amount of \$250.00 as budgeted, Reichert seconded and the motion was passed with Loftice abstaining.

Fire Department- BlitzForce Fire Monitor \$1,595.00 including freight: Councilperson Hamilton stated that she was in favor of any purchase that would help facilitate the Fire Department in their job. Maintenance/Operator and Fire Department Treasurer Nuhn reported that Saratoga has two of the monitors which can be set up to protect something and be left unmanned. Stull asked if it could be staked to the ground. Nuhn indicated that it can. The stakes are not included, but the department will figure something out. The council agreed that the purchase was a good idea. Loftice moved to approve the purchase as presented, Stull seconded and the motion was passed.

Mid-Winter Fire School- 4 Rooms, Tuition and Expenses for up to 8 members: Clerk/Treasurer and Fire Department Secretary Harvey reported that tuition would likely be \$145.00 per student and that the rooms were \$97.00 each for two nights. Loftice moved to approve the expense, Reichert seconded and the motion was passed.

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Chamber Award Nominations: Discussion ensued about possible nominees for the annual Chamber Awards. Dirt Digger Garden Club for organization of the year, Vonda Wieberg for Volunteer of the Year, the Red Wagon for Business of the Year and Good Things for New Business of the Year if they are a chamber member. D's Bar and Grill was also discussed but they are not a chamber member. Loftice moved to nominate those discussed on behalf of the Town of Encampment, Stull seconded and the motion was passed.

13th Annual Lighting Contest: Clerk/Treasurer Harvey reported that in the past the awards were \$75.00 for 1st Place; \$50.00 for 2nd Place and \$25.00 for 3rd Place. Stull moved to hold the 13th annual lighting contest with the prizes as stated, Loftice seconded and the motion was passed.

Town Hall Closure Friday November 25th: Councilperson Hamilton stated that most offices were closed on the day after Thanksgiving and that she did not see an issue, as there probably will not be a lot of activity on that day. Loftice moved to allow the closure of the Town Hall on Friday November 25th, Stull seconded and the motion was passed.

CORRESPONDENCE:

SPVCC, UPRSWDD, WAM, CCVC Minutes/Newsletters/Invitations via email
Wyoming Government Investment Fund Annual Report/Trustee Ballot- Via Email
Carbon County Counseling Center Veteran's Day Outreach- Emailed
Carbon County Planning and Zoning- Zone Change

Next Regular Council Meeting December 8th at 7:00 p.m.

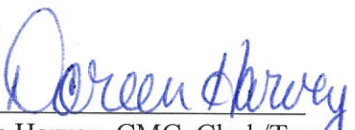
Next Planning Commission Meeting December 7th, 2016 at 7:00 p.m. if there is business to transact.

With no further business, Loftice moved to adjourn at 7:40 p.m., Stull seconded and the motion was passed.


Doreen Harvey, CMC
Clerk/Treasurer

Approved: December 8, 2016

Attest:



Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor