

Town of Encampment
Regular Meeting
October 11, 2018
7:00 p.m.

The Town of Encampment met in regular session at the Encampment Town Hall on Thursday October 11, 2018 at 7:00 p.m. with Mayor Greg Salisbury presiding. Council members present were Bill Craig, Cindy Hamilton and Kimberly Loftice. Town personnel present were Doreen Harvey, Clerk/Treasurer and Grayling Wachsmuth, Police Chief. Audience members were Shannon Fagan, Josh Craig, Bob and Ros Herring, Sandy Martin, Josh Wood of the Saratoga Sun, Craig Kopasz of Engineering Associates, Jon Nelson of North Fork Engineering and Emma Dierks of Bigfoot Radio.

The meeting was called to order by reciting the Pledge of Allegiance.

AGENDA

Hamilton moved to approve the agenda, Loftice seconded and the motion was passed.

MINUTES

Loftice moved to approve the minutes of the September 13, 2018 regular meeting as corrected, Hamilton seconded and the motion was passed.

FINANCIAL STATEMENT/MONTHLY BILLS

Craig moved to approve the September 2018 financial statement, September 2018 payroll and contracted liabilities in the amount of \$22,737.62, late monthly payments totaling \$150.00 and the regular monthly bills in the amount of \$24,541.66, Loftice seconded and the motion was passed.

Apex Communications 19.00
AWWA-Rocky Mountain 225.00
Blue-Cross/Blue-Shield 7,230.20
Carbon Power & Light 3,751.93
Corkle Oil, LLC 264.05
Econo Signs, Llc. 364.89
Evergreen Disposal 22.50
Ferguson Waterworks 185.12
Front Range Fire 450.06
Grainger, Inc 209.50
HACH 141.84
Herring, Paul 266.28
One-Call of Wyoming 18.75
Postmaster-Encampment 140.00
Power Service, Inc 96.60
Quill Corp 148.94

Rakness, Anthony 129.00
Riverside Garage & Cabins 81.97
Saratoga Sun 156.75
Shively Hardware Co. 36.69
Trading Post 81.53
Union Wireless 533.05
UPRSWDD 9,219.00
USA Blue Book 157.11
Visa 483.90
Xerox Financial Services 93.65
Xesi Document Solutions 34.35
TOTAL 24,541.66

MANUAL CHECKS
Town & Country Realty 150.00
TOTAL 150.00

PAYROLL TAXES AND LIABILITIES
AFLAC 76.72
Dearborn Life Ins. 53.54
Workers Compensation 533.15
WRS Deferred Comp 300.00
WY Retirement System 3,008.08
WY Retirement- VFD 270.00
Unemployment Insurance 92.24
US Treasury 2,139.38
US Treasury 2,080.62
Net Payroll 14,183.49
TOTAL 22,737.62

PUBLIC GUESTS

There were no public guests.

UNFINISHED BUSINESS

Hydrant and Valve Project: No report.

Community Fishing Pond Project: No report

Union Telephone Franchise Agreement and Suggested Ordinance: Clerk/Treasurer Harvey reported that she still has not received any amended information for the second reading of the ordinance from Union Telephone. The matter will be dropped from the agenda if they do not respond.

Skyway Towers Issue: Mayor Salisbury reported that Carbon County Commissioners will be discussing the permit application at their meeting at the Sinclair Town Hall on October 16th. He noted that he has spoken with the commissioners about this issue and voiced concerns. He also noted that Carbon County Planning and Zoning has already denied two of the applications for tower placement and approved one over by Baggs. Councilperson Hamilton noted that she has been called for jury duty on October 16th and would be unable to attend the meeting as planned, but that she has communicated her position to the commissioners. Mayor Salisbury stated that he would try and attend.

Carbon County Economic Development Corporation-Vacancy: Clerk/Treasurer Harvey reported that John Farr has expressed his interest in representing Encampment on the board. Mayor Salisbury asked the council to postpone their decision on the matter in order to see if Mr. Farr still feels up to serving on the board.

Specific Purpose Tax Project deadline- November 9th- North Fork Engineering Task Order: Mayor Salisbury stated that the council may need a special meeting to discuss the matter. He noted that he has been working on some pricing and a preliminary list. He reported that Jon Nelson of North Fork Engineering and Katrina went to Big Piney to get information on their sewer system. Mr. Nelson noted that he was able to gather some good information from the influent, effluent, metering and screening system.

Mayor Salisbury noted there are several things on a tentative list, but until there is pricing on them there is no sense in trying to make decisions. He noted dredging the lagoons, a filter system, a possible evap pond, sewer line replacement and replacement of the 12" perma-strand lines by possible pulling another line through the existing line. Mayor Salisbury also noted that SCWEMS is looking for someone to sponsor them for an addition to the SCWEMS building in Saratoga in the amount of \$150,000.00. Saratoga may agree to sponsor them. Clerk/Treasurer Harvey noted that she would advise the county clerk that Encampment would not have their list until November 9th.

North Fork engineering presented the council with a Task Order for up to \$1,500.00 to provide scoping and budget services for the 2019 Specific Purpose Tax projects. Hamilton moved to approve the Task Order, Craig seconded and the motion was passed.

Grand Encampment Business Park- Electrical Repair Bid: Clerk/Treasurer Harvey reported that one bid had been received from Hi Power, LLC in the amount of \$106,875.00 to repair a portion of the wiring in the leased area of the mill site. A copy of the bid details was provided to the council. Mayor Salisbury reported that the bidder does contract mill work and has been in contact with the company that built the mill. A Certificate of Good Standing has been obtained from the Wyoming Secretary of State. Craig asked if the quote included repairs to the planer building. Mayor Salisbury stated that it did not. The remaining repair would have to wait until the mill is up and running and we can

determine whether or not it is profitable. Craig moved to accept the bid from Hi Power, LLC for the electrical repairs at the mill site in the amount of \$106,875.00, Hamilton seconded and the motion was passed.

Property Insurance Proposals: Clerk/Treasurer Harvey reported that two proposals for property insurance had been received. Wyoming Association of Risk Management in the amount of \$13,830.00 and Hub International/Trident in the amount of \$9,991.00. The proposal had been provided to the council for review. Harvey noted that they were both very different scopes of coverage. She noted that Allen Insurance had also wanted to provide a bid, but their underwriter was Traveler's Insurance and they needed more time to get a proposal together. After consideration of the differences in the scope of coverage and the cost, Hamilton moved to accept the proposal from Hub Insurance/Trident in the amount of \$9,991.00, Craig seconded and the motion was passed.

COMMITTEE REPORTS

Police Department: Greg asked the council and the audience if they thought that the rumble strips that were being used to slow traffic on Highway 70 were worth purchasing. It was noted that the cost was about \$6,000.00. Audience member Bob Kelley stated that people just drive around them and that they needed to be further up the hill or set so that people cannot drive around them. It was noted that weather interfered with trying the strips higher up the hill, they were removed at the suggestion of WYDOT. It was also noted that if they were further up the hill people would probably speed up once they passed them. Consensus was reached that they were not worth the cost. The strips will be returned to WYDOT.

In other matters Sandy Martin asked about the *No Dogs Allowed* signs at the cemetery. Chief Wachsmuth noted that the signs are intended to prevent dog owners from letting dogs run at the cemetery, not for those taking a dog with them to visit a grave site.

Planning Commission: Minutes of the October 3, 2018 meeting were submitted.

Department of Public Works: Mayor Salisbury reported that Maintenance/Operator Tieszen had contacted him and advised that all was going well and that the department has been busy getting ready for winter.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

NEW BUSINESS

Sagebrush Senior Center- Organizational Service Contract- \$1,250.00: Hamilton moved to approve the annual Organizational Service Contract with the Sagebrush Senior Center in the amount of \$1,250.00, Craig seconded and the motion was passed with Loftice abstaining.

CCEDC-Request for Help in Funding Study Update: Mayor Salisbury asked if anyone was interested in helping to fund the Comprehensive Economic Development Strategy study update. The consensus among the council was "no". (*Clarification: Ms. Wallace contacted the Town of Encampment post*

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meeting to clarify that the request for funding came from the through her as a volunteer for the Great Divide Economic Development District Board and on behalf of the Carbon County Commissioners as she is a volunteer for the board. It did not come from the Carbon County Economic Development Corporation.)

Bigfoot 99- Safe Halloween Ad Participation Request: Clerk/Treasurer Harvey noted that this is not usually a type of advertising that we are asked to participate in so she thought she would present the idea to the council. Hamilton noted that since the cost was only \$35.00 she saw no harm in it. Hamilton moved to approve the \$35.00 for the Safe Halloween ad with Bigfoot 99, Loftice seconded and the motion was passed.

Executive Session Possible Litigation & Contract Negotiation: The session was not necessary.

OTHER BUSINESS

Hamilton noted that the November 14th CCCOG meeting would be in Rawlins. Mayor Salisbury confirmed that he would be attending the meeting.

Correspondence:

CCCOG, WAM, WAMCAT, WBC, SPVCC, CCEDC, UPRSWDD, WYDOT newsletters, etc. via email

WY Office of Homeland Security- 2 Weeks Ready Campaign-Via Email

Local Government Liability Pool- request for Nominations

Rocky Mountain Fire Systems- Monitoring Cost Increase

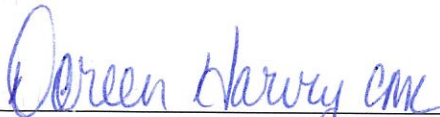
James Gores & Associates-Follow Up on Offer of Services

With no further business, Hamilton moved to adjourn at 7:23 p.m., Loftice seconded and the motion was passed.


Doreen Harvey, CMC
Clerk/Treasurer

Approved: November 8, 2018

Attest:



Doreen Harvey, CMC, Clerk/Treasurer



Greg Salisbury, Mayor