

Town of Encampment
Lagoon Improvement Project- Phase 2
Pre-Construction Meeting
April 11, 2025
9:30 A.M.

The Town of Encampment held a Pre-Construction meeting for the Lagoon Improvement Project, Phase 2 on Friday April 11, 2025 at 9:30 a.m. Those in attendance were Shannon Fagan, Mayor; Steve Reichert and Stas Banach, Council; Doreen Harvey, Clerk/Treasurer; Bill Acord, Public Works Supervisor; Trevor Vorn and Clinton Blake, Maintenance/Operators. Also present were Jon Nelson and Kassey Westring of North Fork Engineering and Daniel Smith, Superintendent; Brady Robinson, Project Manager and Jazmyn Ramirez, Project Engineer of America West Construction, Inc.

American West Construction distributed the agenda of topics for the meeting. Subcontractors used for the project will be Advanced Pump and Equipment for wastewater removal; Osprey Construction for the blower building; Browns Hill for the controls; AVH for concrete flatwork; Wild West Fencing; Advanced Thermal Solutions for HVAC and Modern Electric for electrical work.

Introductions were made among those present. Mr., Robinson led the discussion about subcontractors and the details and expectations the project. He noted that they will soon be mobilizing for a project in Sinclair. Superintendent Smith will be managing his time between both projects. This project is a 180-calendar day project. Those present discussed the sequence of site prep and fence removal. Their intent is to stay busy and ahead of the electrical contractor. Mr. Nelson noted that they will continue power to the UV System until the very last minute. Superintendent Smith noted that they would have a generator available if there were any issues. Discharge will need to be done in the 3rd quarter, which DPW Supervisor Acord noted was not an issue. Mr. Nelson also noted that the water level will dropped to keep an area on the bank dry in anticipation of installation of the air bags, likely in first week of August. It was also noted that some wood needed to be moved for the installation of the water line and noting that proper separation between the water and sewer lines will need to be maintained for future development.

It was decided that weekly meetings would be held on Wednesdays at 2:00 p.m. and that any pressing decisions would be made as quickly as possible. Items like project dust, subcontractor jobsite cleanliness were also discussed. Progress payments will be submitted during the first week of the month for council review. There will be a 45-day term on invoices to accommodate DEQ and SLIB review. Mr. Nelson noted that the plans, inspections and other documents were signed at the Town Council meeting the prior night. He would have manuals and a full and half sized set of plans soon.

Mayor Fagan asked that any long lead items be addressed right away. Banach agreed that the timing with blower schedule was important. Other aspects of scheduling and processes were discussed. It was noted that the improvement plans on the lagoon road would be pushed until after the project. Acord noted that he will stay in contract with Superintendent Smith on the timing of equipment, etc. A roller may be available mid-May. Time and efficiency were

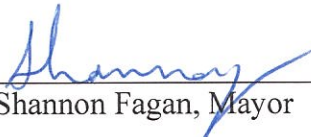
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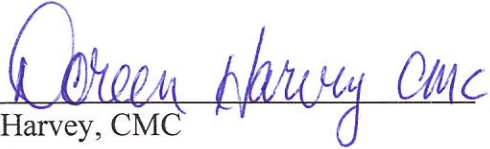
discussed as well as lagoon level and process for dropping the disc for the tension cable. Current water main infrastructure in the business park will be reviewed to see whether or not it is looped so that shut off would not create an impact. Mr. Smith noted that they may have a pothole truck passing through if depth of infrastructure is unclear. It was noted that some investigative work would be done by the Public Works Department.

All parties present indicated that they were satisfied with the pre-construction meeting and the planned actions. With no further discussion the workshop was adjourned.

Doreen Harvey, CMC
Clerk/Treasurer

Approved: May 08, 2025


Shannon Fagan, Mayor

Attest: 
Doreen Harvey, CMC
Clerk/Treasurer